

Higher Education Forum

About this Publication:

This publication carries English articles on the topic of general significance by leading international scholars in the field of higher education. It circulates fairly widely among researchers and organizations internationally, and draws a great deal of attention as one of representative English publications at Research Institutes for Higher Education (RIHE). The publication originally started in 2003 with the aim of showing the research outcomes on the “21st COE program”. Since then, It has been annually publishing.

To see more information about the journal, please refer to: <http://ir.lib.hiroshima-u.ac.jp/en/journal/HighEduForum>

Manuscript Submission:

Higher Education Forum Special issue (March, 2019)

Some of the highest quality papers presented at the HER 2017 will be published in the Higher Education Forum Special issue. The submitted manuscript will go through a peer reviewing procedure and approved manuscripts will be published in the issue in March, 2019.

The submission due is: **February 28, 2018.**

Please submit your full paper to: iwher2017@hiroshima-u.ac.jp

To see the details and additional information on how to prepare your manuscript to meet the journal’s requirement, please refer the [Author’s Guide for RIHE Higher Education Forum.](#)

* Please be noted that RIHE is also planning to publish a peer reviewed **RIHE International Seminar Report** of the HER 2017.

To see more information about the report, please refer to: http://rihejoho.hiroshima-u.ac.jp/pub_en/seminar_en.html

Contact Address:

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Author's Guide for RIHE Higher Education Forum

1. Article

- Length: preferable length is about 5,000 words
- Language: Either British English or American English (spelling and terminology should be followed consistently throughout the article)
- Abstract: all articles should include an abstract of 100 – 150 words
- Key words: 5 to 10 key words or short phrases in alphabetical order

2. Style

RIHE follows the Higher Education Authors' Instruction.

- Paper size: A4, 37 lines
- Margins: 1 inch (2.5cm)
- Font: Times New Roman
 - Title: 16pt, Bold, Left justification, 1.5 line feed
 - Author(s): 13pt
 - Job title(s), Affiliation(s), and E-mail address: 10pt, footnote
 - Main-Heading: 12pt, Bold
 - Sub-Heading: 12pt, *Italic*
 - Sub-Sub-Heading: 12pt, Underlined
 - Body: 11pt, 4 space indent except the first paragraph
 - Itemization: 4 space indent
- Linefeed width: 1 line feed
- Alignment: Full justification
- Spaces: after a full stop – 2 spaces, after a colon, semicolon or comma – 1 space

3. Figures and Tables

- Figures: Center justification
- Figures' Title: 10pt, Arial, Bold, Center justification
e.g. **Figure1. Knowledge, society, and university**
- Tables: Center justification
- Tables' Title: 10pt, Arial, Bold, Center justification

4. Note

- Footnotes is preferable to endnotes
- 10pt, 0.5 line feed

5. Reference

RIHE follows American Psychological Association (APA) Style.

e.g.

- **Periodical :**

Author, A. A., & Author, B. B. (2004). Title of article. *Title of Periodical*, xx, xxx-xxx.

*Periodical includes items published on a regular basis: journals, magazines, scholarly newsletters, and so on.

- **Nonperiodical :**

Author, A. A. (2004). *Title of work*. Location: Publisher.

- **Part of Nonperiodical (e.g. book chapter):**

Author, A. A. (2004). Title of chapter. In A. Editor, & B. Editor (Eds.), *Title of book* (pp. xxx-xxx). Location: Publisher.

- **Cross-Referencing**

(Author, 2004; Author, 2004)

(Author & Author, 2004)